



School # 17 is a beacon for our community and the center of an urban village.

Our Diversity is Our



Strength!

Audience: SBPT	Date: 10/11/18
Time/Location: 8:00 Art Room	Facilitator(s): Jackett
Materials:	Minutes: Aguero Time Keeper:

Present: Aguero, Bradley, Coddington, Cronmiller, Ellis, Jackett, Leone, Martinez, Schumacker, Sowell.

Time/ Minutes	Agenda Item	Discussion/Notes/Action Item(s)
8:00	Approval of Minutes	Approved
8:01 1 min.	Approval of Agenda	Approved
8:02 2 min.	PD Approvals	<ul style="list-style-type: none"> • Kelly Briggs came in and approval was given to the PD done over the summer. The request for the Constructivist extra hours for three of the teachers is being revised before approval. • Ms. Coddington and Ms. Briggs built a class for MTSS to meet on Fridays 7:45 a.m. for the year.
8:04 10 min.	Staff Updates	<ul style="list-style-type: none"> • The new 6th grade teacher, Jackie Ehnnot, will begin in October 22nd. Ms. Ortiz will move to the building sub position. • Veronica Ross, who was part of the Allendale Columbia program this summer, will join us as part of the Center for Youth. Her office will be room 119 and she will be providing socio-emotional support for the kindergarteners. Her starting date is October 22nd. • We have a pending paraprofessional position that has not been filled by Temp Agency. Legally, the district/agency have up to 6 weeks to fill the vacancy. We are near the deadline; Ms. Leone will follow up with this. • Food services has hired a manager to fill Dawn Shepard's position (this was done without any communication with our building's administration), but they have not assigned us the person yet. The cafeteria staff is doing everything they can, but with this shortage, the distribution of snacks and the completion of other daily tasks, have been greatly affected. • We have a new cleaner for the third floor that will start on Oct.22nd.



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<p>8:33 7 min.</p>	<p>ILT Updates (every meeting)</p>	<ul style="list-style-type: none"> • Leadership did not meet this week; there is no new report. • Core leadership will be here next wed 17th 8:00a.m. - 9:30a.m. • Receivership reports are due to the state on 10/19th. <p>Upcoming visitors: Next week, Judge Maia Dixon is joining us for our Wednesday morning meeting. Additionally, the Rochester Knighthawks Lacrosse Team will be visiting us on 10/19/18. A flyer will go out for the quickball game.</p>
<p>8:40 7 min.</p>	<p>Parent Engagement (2nd Thursday) ATOMS (4th Thurs)</p>	<ul style="list-style-type: none"> • Ms. Leone discussed the roles of the various employees who function as a bridge between the school and the parents or school, parents and outside agencies. For example, parent liaisons are leading attendance improvement efforts. • The PTO, with the help of Administration, is streamlining the process through which parents volunteer. They are working to have a set schedule that can be available to everyone in the school and for each volunteer to go through the district’s clearing process. Collaboration will resume tomorrow, Friday 10/12/18. • The PTO is in the process of changing leadership; they will elect four new officials (president, vice-president, etc.) Voting will take place on 10/26, during the Trunk-or-Treat event. An informational flyer with the candidates photos and information will be distributed. • The PTO meets once a month for planning. They requested to meet during the day to accommodate the schedule of parents who are available while their kids are in school. A planning meeting in the evenings is a possibility if enough teachers are interested in joining them. <p>Ms. Leone discussed Title 1 funds report. The report will be made available to the entire school, after approval by SBPT. Some of the highlights of the report were:</p> <p>Under Title 1, the PTO has a yearly budget of \$5,002 which they use to provide food for educational/community engagement events such as the Back-to-School-Bash and the Trunk-or-Treat that focuses on</p>

Mission Statement

Enrico Fermi School No. 17 is a place of support and understanding.

We strive to educate the whole child maintaining high academic standards with respect for all learners. We seek to have our parents and community actively involved in our students’ learning. As a school community we value a safe environment in which to teach and learn.

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	<p>**continues** Parent Engagement <i>(2nd Thursday)</i></p>	<p>safety and wellness. The PTO is coming up with creative ways to document the number of families they serve through these events.</p> <p>All of the event dates that were given to us in September will remain.</p> <p>There will be a resource reach out/initiative (community partners will be in room 101A)</p> <p>**This preliminary report was approved by the SBPT; a final copy will be distributed.</p>
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<p>8:44 10 min.</p>	<p>Community School <i>(2nd Thursday)</i> Student Support (4th)</p>	<p>Heather Stark was at our last SBPT meeting and gave her quarterly report. There is no new report for today's meeting.</p>
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<p>8:51 1 min.</p>	<p>Hot Topics/Current Issues</p>	<ol style="list-style-type: none"> Our school was not notified of the district's lockdown. Leone got us in lockout based on information she received through other mediums. Some schools were in lockdown for over 30 minutes. <p style="text-align: center;"><i>Discussion took place around the miscommunication during this type of crisis.</i></p> The Admin team reported to lack clarity regarding the role of our CASE (Administrator for Special Education). It was their understanding that this person was to supervise all SPED staff and SPED-related issues, including classroom support, proper administration of/compliance with classroom accommodations, instruction in self-contained classrooms, etc. The person who was assigned to our building for this part-time position expresses that her role is solely to assure compliance in the eval / re-eval/ classification process. The Admin Team requested support and from the teachers in clarifying this issue. <p style="text-align: center;"><i>Ms. Jackett, our senior RTA Rep, announced that the teacher constituency will meet and reach out to Special Education Department at Central Office.</i></p> SBPT discussed the responsibilities of the Building Committee briefly. An issue was raised around the building's emergency sub plan. Questions regarding equitable use of support staff, not just ESOL teachers, were aired.
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Building Committee will meet next week with Ms. Coddington to update the Emergency Sub Plan. Ms. Leone instructed the clerical staff that this list be done in Google Docs so that everyone can see who is due and who has already helped.

4. Ms. Martinez brought up an issue of miscommunication and confusion regarding the entrance of new ELLs from Puerto Rico into her classroom and these students ESOL services.

Ms. Leone will look into this. Discussions of students' needs, grouping and services should be happening during grade-level meetings and this year, during the Language Literacy PD also.

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